

PLAY'N'CARE **ADMISSION POLICY**

Play'n'Care welcomes applications from the parents/carers of children and young people from our three feeder schools aged from 5-12.

Our Admission Policy is governed by the following principles:

- We will work in partnership with parents/carers in caring for your child. Our staff will have both the time and the training to welcome you and your child to our club.
- You, as a parent/carer will be provided with sufficient information about the club and its operation to enable you and your child to make an informed choice about the club. You will be encouraged to make at least one pre-admission visit and your child can attend free for one complete session prior to taking up a place.
- Allocation of places is based on equality and fairness.
- Places are offered on a first come, first served basis for full-time places. Priority will be given to subsequent children of existing users.
- When the club is full, places will be allocated by the length of time a child/family has been on the waiting list
- Information provided by you about your child will be treated confidentially and kept safely and securely.